

**SPENCES BRIDGE IMPROVEMENT DISTRICT
BOARD OF TRUSTEE MEETING**

MINUTES

2.00 P.M. THURSDAY DECEMBER 5TH, 2019

Spence's Bridge Administration Office

PRESENT: Michael Jefferson, Trustee Chair
Ross Figley, Trustee & Acting Fire Chief
Cheryl Klyne, Trustee
Muni Reddy, Administrative Officer

GUESTS: None

1. Call to Order

Trustee Chair Jefferson, called the regular meeting of the Spence's Bridge Improvement District, Board of Trustees to order at 2.11 pm

2. Introduction of late items:

Street Lights some 7 of them were out and was reported to BC Hydro.

3. Approval of the Agenda:

MOVED Cheryl & Mike

THAT the December 5th 2019 agenda be approved as presented.

CARRIED

4. Adoption of Minutes:

Adoption of Spence's Bridge Improvement District regular Board of Trustees meeting minutes held on October 29th 2019 be approved.

MOVED. Cheryl/Mike

CARRIED

5. Reports:

A. Acting Fire Chief Ross updated few reports as he has taken over the responsibilities from previous Fire Chief Roy. Ross was given a task to get 6 prices on the Fire Truck. (1) 2 Cheap ones 2 year old around \$40K (2) 1 one year old, (3) 3 new trucks.

B. Administrative Officer's Report

SBID letter head was given approval with few changes

C. Financial Report

Presented by Muni Reddy.

- Checking account balance \$ 51,466.08
- Petty Cash: \$50.74
- Reserve Fund: \$119,081.18
- Upcoming T/D maturities :- Two in January 8th 2020

6. Petitions and Delegations:

None

7. Correspondence:

- A. Mike called Dawson Construction and they have agreed to clean up.
- B. Carol Anne's letter to SBID complaining about the road side property is not our issue. TNRD or MOT needs to look into this.

8. Business Arising:

A. Murray Creek Update

Mike was talking with Shane in Victoria to fill an online application and get an approval of the license. Mike to submit an update at the next meeting.

B. Fire Hydrants

Fix the bylaw first and SBID will take over.

C. Letter to CNR/CPR/HVC/TNRD requesting monetary donations for the purchase of a newer fire truck
On-going correspondence,

D. Street Lighting Concerns

None, as per Mike things are under control and no complaints so far.

E. Asset Management Planning

Mike met with Rick Collins on December 11th 2019 at 12 pm. In camera meeting was held. Among other things Urban Systems will undertake the project with an estimated cost of \$15,000. Mike will submit an update on the next meeting.

E. Spence's Bridge DC fast Charger

Per Mike and Ross the existing lease with BC Hydro expires in 2021, and a letter to be submitted to Hydro attention Alex for the removal of the Charger. This will give Hydro enough time for the removal.

9. Bylaws:

A copy of By Law 124 has been retyped by Muni and Ross was going to go over before submitting to Housing.

Resolutions:

As covered in item (E), a resolution was passed to terminate the existing land tenancy agreement with TNRD.

10. New Business:

(a) Security Systems

An outfit from Prince George has taken over monitoring services for \$575.00 per year for SBID and Fire Hall. Muni brought in a consultant from Kamloops to look at the existing computer system and re-wiring the security cable system. An estimate will be provided soon.

11. Next meeting:

The next regular SBID Board of Trustee meeting is scheduled for Thursday January 30th, 2020 at 2.00 pm.

12. **Adjournment.**

MOVED: Mike & Cheryl

THAT the meeting be adjourned at 4.15 pm

CARRIED

Certified a true and correct copy of the
Minutes of the Spence's Bridge Improvement
District Board of Trustee meeting held
Thursday December 5th, 2019.

~~(Sic): Charles Michael Jefferson~~
Trustee Michael Jefferson, SBID Chair


Muni Reddy, SBID Administrative Officer