

**SPENCES BRIDGE IMPROVEMENT DISTRICT  
BOARD OF TRUSTEE MEETING**

**MINUTES**

**2.00 P.M. THURSDAY FEBRUARY, 27<sup>TH</sup>, 2020**

Spence's Bridge Administration Office

**PRESENT:** Michael Jefferson, Trustee Chair  
Ross Figley, Trustee)  
Cheryl Klyne. Trustee  
Muni Reddy, Administrative Officer

**GUESTS:** 1

**1. Call to Order**

Trustee Chair Jefferson, called the regular meeting of the Spence's Bridge Improvement District, Board of Trustees to order at 2.07 pm

**2. Introduction of late items:**

NONE

**3. Approval of the Agenda:**

**MOVED** Cheryl & Mike

THAT the February 27th, 2020 Agenda be approved as presented.

**CARRIED**

**4. Adoption of Minutes:**

Adoption of Spence's Bridge Improvement District regular Board of Trustee meeting minutes held on Thursday 27<sup>th</sup>, February 2020 is approved as presented.

**MOVED.** Cheryl/Mike

**CARRIED**

**5. Reports:**

A. Acting Fire Chief Ross, gave few prices on new Fire Truck as well as few used ones. He is still comparing other suppliers and a decision will be made soon.

**B. Administrative Officer's Report**

BDO Audit for SBID for the year 2019 is almost complete and the files with the Laptop will be sent to BDO office in Kamloops before March 20<sup>th</sup>, 2020.

Funding FCM is around \$52,000

**C. Financial Report**

Presented by Muni Reddy.

- Checking account balance      \$ 46,185.29
- Petty Cash: \$50.74
- Reserve Fund: \$118,975.90
- Upcoming T/D maturities :- None

**6. Petitions and Delegations:**

None

**7. Correspondence:**

None.

## **8. Business Arising:**

### **A. Murray Creek Update**

To be shelved till Asset Management Plan is completed

### **B. Fire Hydrants**

By law 186 to be completed first.

### **C. Letter to CNR/CPR/HVC/TNRD requesting monetary donations for the** Sent few letters before their year- end and waiting for their response

### **D. Street Lighting Concerns**

Mike went around and saw no obvious lights being out.

### **E Asset Management Planning**

Urban System's proposal together with John kostelnik's reports were circulated and given to each Trustee to review the contents and make any suggestions in upcoming meeting. Urban System's price is around \$15,000 and John's is around \$12,000

John is due to come on around March 31<sup>st</sup> 2020 and he will meet with Mike and Ross to go over the details.

### **E. Spence's Bridge DC fast Charger**

The current lease expires in February 2021, and due to ample time left we should write to TNRD giving them orders to remove this and install it elsewhere.

## **9. Bylaws:**

A copy of By Law 124 has been retyped by Muni and was sent to Mike to review and send it to MMAH.

**Resolutions:**

SBID, to write a letter to TNRD-land tenancy agreement to remove all the equipment's at their cost.

**10. New Business:**

Postings for trustee position and Fire Chief

**11. Next meeting:**

The next regular SBID Board of Trustee meeting is scheduled for March 17<sup>th</sup> 2020 at 2.00 pm. A tentative date for the upcoming AGM is set for April 23<sup>rd</sup>, 2020 at 4.00 pm.

**12. Adjournment.**

MOVED : Ross & Cheryl

THAT the meeting be adjourned at 2.56 pm

**CARRIED**

Certified a true and correct  
copy of the  
Minutes of the Spence's Bridge  
Improvement  
District Board of Trustee  
meeting held on  
Thursday February 27<sup>th</sup>, 2020.

Csr: Charles Michael Jefferson  
: AUTOGRAPH: TODAY

Trustee Michael Jefferson, SBID  
Chair



Muni Reddy, SBID  
Administrative Officer

SBID Minutes for February 27<sup>th</sup>, 2020