

SPENCES BRIDGE IMPROVEMENT DISTRICT
BOARD OF TRUSTEE MEETING

MINUTES

4.00 P.M. THURSDAY, JULY, 25TH 2019

Spence's Bridge Administration Office

PRESENT: Michael Jefferson, Trustee Chair
Ross Figley, Trustee
Cheryl Klyne, Trustee (Was Absent)
Muni Reddy, Administrative Officer
Roy Shaw, Fire Chief

GUESTS: None

1. Call to Order

Trustee Chair Jefferson, called the regular meeting of the Spence's Bridge Improvement District, Board of Trustees to order at 4.15 PM.

2. Introduction of late items:

None

3. Approval of the Agenda:

MOVED Figley & Mike

THAT the July, 25th 2019 agenda be approved as presented.

CARRIED

4. Adoption of Minutes:

Adoption of the Spence's Bridge Improvement District regular Board of Trustee meeting minutes of May 23rd, 2019, June 20th 2019, were not available to be approved and that these minutes together with July 25th Minutes to be approved on September 25th 2019 meeting.

MOVED. Figley/Mike

The Minutes were not ready for approval and as such it was delayed until next regular board meeting.

CARRIED

5. Reports:

A. Fire Service Update, Fire Chief Roy Shaw

Various training were conducted relating to Seat Belts, First Aid, Burning and Fire Practices on the following dates, June 23rd 2019, 30th June 2019, 3rd of July 2019, 14th of July 2019 and 24th of July 2019.

B. Administrative Officer's Report

Initial contact with BC Lottery wants more detailed information like the population and the number of trucks, age and etc. Suggest we write a formal letter with now new letter head.

C. Financial Report

Presented by Muni Reddy.

- Checking account balance \$ 67,327.71
- Petty Cash: \$50.74
- Reserve Fund: \$117,828.57
- Upcoming T/D maturities :- None

6. Petitions and Delegations:

None

7. Correspondence:

2019 Budget to be presented, check the deadline.

8. Business Arising:

A. Murray Creek water systems infrastructure.

No reply from TNRD. Mike to contact Natural Resource Department and make an application for license.

B. Letter from Fire Chief to SBID regarding hydrants

No response from TNRD. SBID to take this matter on own once the new bylaw comes in.

C. Letter to CNR/CPR/HVC/TNRD requesting monetary donations for the purchase of a newer fire truck

Waiting for a new SBID letterhead, once approved we can write them a formal request.

D. Street Lighting Concerns

According to Michael everything is in order

E. Asset Management Planning

To be delayed as the cost is a major factor and to spend up to \$10,000 from SBID's budget is not feasible at this point in time..

E. Spence's Bridge DC fast Charger

Michael to contact Alex at BC Hydro and report on the next meeting.

9. Bylaws:

By law 186 was not sent to Ministry and further delay was caused. This caused lot of anger within the trustees and the Fire Chief. Mike to report and further update the current situation.

Resolutions:

None

10. New Business:

Mike was not happy with the current layout of the wiring and camera. He wanted to hire a professional to redo the security system.

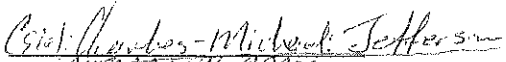
11. Next meeting:

The next regular SBID Board of Trustee meeting is scheduled for September 25th 2019 at 4.00 pm.

12. Adjournment.

No other trustee were present to second the motion and
Therefore the SBID Chair moved and second the motion to
Adjourn the meeting.

Certified a true and correct copy of the
Minutes of the Spence's Bridge Improvement
District Board of Trustee meeting held
Thursday, July 25th, 2019.



Trustee Michael Jefferson, SBID Chair



Muni Reddy, SBID Administrative Officer