

**SPENCES BRIDGE IMPROVEMENT DISTRICT
BOARD OF TRUSTEE MEETING**

MINUTES

4.00 P.M. THURSDAY, JUNE 20TH 2019

Spence's Bridge Administration Office

PRESENT: Michael Jefferson, Trustee Chair
Ross Figley, Trustee
Cheryl Klyne, Trustee
Muni Reddy, Administrative Officer
Roy Shaw, Fire Chief

GUESTS: None

1. Call to Order

Trustee Chair Jefferson, called the regular meeting of the Spence's Bridge Improvement District, Board of Trustees to order at 4.05 PM.

2. Introduction of late items:

Michael Jefferson was sworn in as Trustee Chair for another term in accordance with Local Government Act, section 210.

Purchase of lawn mower to help keep the yard and the area clean and tidy as it presents a fire risk. Michael gave a breakdown of few estimates and further detailed discussion to be held later.

3. Approval of the Agenda:

MOVED Figley & Klyne

THAT the June 20th 2019 agenda be approved as presented.

CARRIED

4. Adoption of Minutes:

Adoption of the Spence's Bridge Improvement District regular Board of Trustee meeting minutes of May 23rd, 2019.

MOVED.

The Minutes were not ready for approval and as such it was delayed until next regular board meeting.

CARRIED

5. Reports:

A. Fire Service Update, Fire Chief Roy Shaw

Various training were conducted relating to Seat Belts, First Aid, Burning and Fire Practices on the following dates

May 2nd. 2019, May 4th 2019, May 16th 2019, May 21st 2019, June 5th 2019, June 12th and June 19th 2019.

A letter from Fire Chief to Sandra dated June 14th 2019, seeking help towards volunteer fire department member.

B. Administrative Officer's Report

Muni to contact BC Lottery for funding

C. Financial Report

Presented by Muni Reddy.

- Checking account balance \$ 13,526.78
- Petty Cash: \$50.74
- Reserve Fund: \$117,825.34
- Upcoming T/D maturities :- None

6. Petitions and Delegations:

None

7. Correspondence:

2019 Budget to be presented, check the deadline.

8. Business Arising:

- A. Murray Creek water systems infrastructure.
No reply from TNRD, still waiting for their response.
- B. Letter from Fire Chief to SBID regarding hydrants
To be delayed till an official reply from TNRD comes in.
- C. Letter to CNR/CPR/HVC/TNRD requesting monetary donations for the purchase of a newer fire truck
According to Muni, there are various forms of grants available through Federal and Local Governments and a detailed report to be provided in the next Board Meeting.
- D. Street Lighting Concerns
According to Michael everything is in order
- E. Asset Management Planning
According to Michael, True Engineering is not interested in the Building structure side but willing to work with the Murray Creek Water systems. Urban Systems are an alternative who has experience with the Buildings. So, between the two a detailed cost estimates to be obtained and possible sources of grants to be looked into.
- E. Spence's Bridge DC fast Charger
Michael to write a non-binding agreement with BC Hydro

9. Bylaws:

Rescind bylaw 124 and replace with bylaw 186. Fire Chief updated the bylaw and to be signed and sent to the Local Government for approval.

10. Resolutions:

None

11. New Business:

Concerns were raised as BC Hydro and TNRD employees are trespassing SBID properties without prior approval from SBID. Some discussions were held regarding putting a security system in place. Further details to be discussed in the next board meeting.

12. Next meeting:

The next regular SBID Board of Trustee meeting is scheduled for July 18th, 2018 at 4.00 pm.

13. Adjournment.

MOVED Figley & Klyne

THAT the meeting be adjourned at 5.30 pm

CARRIED

Certified a true and correct copy of the
Minutes of the Spence's Bridge Improvement
District Board of Trustee meeting held
Thursday, June 20th, 2019.

(sic) Charles M. Michael Jefferson
Michael Jefferson 2019
Trustee Michael Jefferson, SBID Chair

Muni Reddy
Muni Reddy, SBID Administrative Officer