

**SPENCES BRIDGE IMPROVEMENT DISTRICT
BOARD OF TRUSTEE MEETING**

MINUTES

4.30 P.M. THURSDAY, MAY 23RD 2019

Spence's Bridge Administration Office

PRESENT: Michael Jefferson, Trustee Chair
Ross Figley, Trustee
Cheryl Klyne, Trustee
Muni Reddy, Administrative Officer
Roy Shaw, Fire Chief

GUESTS: None

1. Call to Order

Trustee Chair Jefferson, called the regular meeting of the Spence's Bridge Improvement District, Board of Trustees to order at 4.30 pm.

2. Introduction of late items:

Michael Jefferson, to be sworn in as Trustee Chair to be delayed until next meeting

3. Approval of the Agenda:

MOVED Figley & Klyne

THAT the May 23rd 2019 agenda be approved as presented.

CARRIED

4. Adoption of Minutes:

Adoption of the Spence's Bridge Improvement District regular Board of Trustee meeting minutes of March 21st, 2019.

MOVED Figley & Klyne

THAT the adoption of the Spence's Bridge improvement District Regular Board of Trustees meeting minutes of March 21st, 2019 to be approved as presented.

CARRIED

5. Reports:

A. Fire Service Update, Fire Chief Roy Shaw

No major incidents were reported, smoke on the hillside but everything under control

B. Administrative Officer's Report

Muni Reddy to follow up with sample letters to Highland Valley, CN, CP and BC Lottery.

C. Financial Report

Presented by Muni Reddy .

- Checking account balance \$ 12,517.11
- Petty Cash: \$50.74

- Reserve Fund: \$117,828.57
- Upcoming T/D maturities :- None

6. Petitions and Delegations:

None

7. Correspondence:

None

8. Business Arising:

A. Murray Creek water systems infrastructure.

No further action to be taken, unless a formal reply from TNRD is received.

B. Letter from Fire Chief to SBID regarding hydrants

Fire Chief expressed his concerns on the fire hydrants, and again it was decided that a formal reply from TNRD will give us a better understanding of their position.

C. Letter to CNR/CPR/HVC/TNRD requesting monetary donations for the purchase of a newer fire truck

Muni Reddy had a discussion with Tawnya to obtain copies of the letters that were sent for donations. According to Tawnya, no such letters were sent out.

D. Email received from S, Rice August 17, 2018

To be deleted, and no further discussion on this topic to be tabled again.

E. Street Lighting Concerns

Michael had been in contact with BC Hydro on this matter, and all of them are now in working condition...

F. Asset Management Planning

Michael to contact True Engineering and invite one of the Engineers to attend our regular Board Meeting and provide Board with some insights and the cost.

G. Spence's Bridge DC fast Charger

Michael has been in contact with BC Hydro and will review some 19 pages of the existing contract and will follow up with BC Hydro.

9. Bylaws:

Updating by Law 124 to Provincial laws and playbook requirements to bylaw 186. Bylaw, 124 still active but very old.

10. Resolutions:

None

11. New Business:

None

12. Next meeting:

The next regular SBID Board of Trustee meeting is scheduled for June 20th 2019 at 4.30 pm.

13. Adjournment:

MOVED Klyne & Figley

THAT the meeting be adjourned at 5.30 pm

CARRIED

Certified a true and correct copy of the
Minutes of the Spence's Bridge Improvement
District Board of Trustee meeting held
Thursday, May 23rd, 2019.

A handwritten signature in blue ink that reads "Trustee Michael Jefferson".

Trustee Michael Jefferson, SBID Chair

A handwritten signature in black ink that reads "Muni Reddy".

Muni Reddy, SBID Administrative Officer

SBID Minutes for May 23rd 2019