

**SPENCES BRIDGE IMPROVEMENT DISTRICT  
BOARD OF TRUSTEE MEETING**

**MINUTES**

**2.00 P.M. TUESDAY OCTOBER 29TH, 2019**

Spence's Bridge Administration Office

**PRESENT:** Michael Jefferson, Trustee Chair  
*Ross Figley, Absent*  
Cheryl Klyne, Trustee  
Muni Reddy, Administrative Officer

**GUESTS:** None

**1. Call to Order**

Trustee Chair Jefferson, called the regular meeting of the Spence's Bridge Improvement District, Board of Trustees to order at 2.12 pm

**2. Introduction of late items:**

None

**3. Approval of the Agenda:**

**MOVED** Cheryl & Mike

THAT the October 29th, 2019 agenda be approved as presented.

**CARRIED**

**4. Adoption of Minutes:**

Adoption of Spence's Bridge Improvement District regular Board of Trustees meeting minutes held on May 23<sup>rd</sup>, 2019, June 20<sup>th</sup>, 2019 and July 25<sup>th</sup>, 2019 be approved.

**MOVED.** Cheryl/Mike

**CARRIED**

**5. Reports:**

A. No report was available as Fire Chief Roy was not available.

B. Administrative Officer's Report

Now as the SBID's letter head is final and we can start writing to various Funding and Donor Agencies.

**C. Financial Report**

Presented by Muni Reddy.

- Checking account balance \$ 57,160.29
- Petty Cash: \$50.74
- Reserve Fund: \$117,190.85
- Upcoming T/D maturities :- None

**6. Petitions and Delegations:**

None

**7. Correspondence:**

- A. Letter from Dwayne was addressed by Mike that Dawson Maintenance guys left the mess and they need to go and clean up. Mike to follow up by calling them.
- B. Carol Anne's letter to SBID complaining about the road side property is not our issue. TNRD or MOT needs to look into this.

**8. Business Arising:**

**A. Murray Creek Update**

Mike was talking with Shane in Victoria to fill an online application and get an approval of the license.

**B. Fire Hydrants**

By law 186 to be completed first.

**C. Letter to CNR/CPR/HVC/TNRD requesting monetary donations for the purchase of a newer fire truck**

Approved the SBID letterhead and can start this process.

**D. Street Lighting Concerns**

Light at Highway 8 was out and Cooks Ferry Indians bands but nothing to do with SBID.

**E. Asset Management Planning**

Urban Systems Kamloops is willing to help us. Muni to talk with Rick Collins to attend our board meeting to help us better understand the process.

**E. Spence's Bridge DC fast Charger**

Michael to contact Alex at BC Hydro request to find a new host as SBID will not renew this in 2020.

**9. Bylaws:**

A copy of By Law 124 has been retyped by Muni and needs to be approved and send it to MMAH.

**Resolutions:**

SBID, to write a letter to TNRD-land tenancy agreement to remove all the equipment's at their cost.

**10. New Business:**

- (a) Mike to get someone to fix the wiring for the security system.
- (b) Muni to look for someone to service our computer/printer and the scanner
- (c) Cleanway services approved our credit facility.
- (d) SBID looking at buying just one tablet for Cheryl

**11. Next meeting:**

The next regular SBID Board of Trustee meeting is scheduled for December 5th 2019 at 2.00 pm.

**12. Adjournment.**

MOVED : Mike & Cheryl

THAT the meeting be adjourned at 3.22 pm

CARRIED

Minutes of the Spence's Bridge Improvement  
District Board of Trustee meeting held  
Tuesday, October 29th, 2019.

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Trustee Michael Jefferson, SBID Chair



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Muni Reddy, SBID Administrative Officer

SBID Minutes for October 29<sup>th</sup> 2019