

**SPENCES BRIDGE IMPROVEMENT DISTRICT
BOARD OF TRUSTEE MEETING**

MINUTES

2.00 P.M. THURSDAY JULY 23RD, 2020

Spence's Bridge Administration Office

PRESENT: Michael Jefferson, Trustee Chair
Ross Figley, Trustee)
Cheryl Klyne. Trustee
Muni Reddy, Administrative Officer

Guest: NONE

1. Call to Order

Trustee Chair Jefferson, called the regular meeting of the Spence's Bridge Improvement District, Board of Trustees to order at 2.10 pm

2. Introduction of late items:

Cost of WIFI was around \$98.19, and as per Ross the WIFI is working fine.

3. Approval of the Agenda:

MOVED: Ross/Cheryl

THAT the July 23rd, 2020 Agenda be approved as presented.

CARRIED Ross/Mike

4. Adoption of Minutes:

Adoption of Spence's Bridge Improvement District regular Board of Trustee meeting minutes held on Thursday June 25th, 2020 is approved as presented.

MOVED. Ross/Mike

CARRIED

5. Reports:

Two practices were carried out. Due to Covid-19, these practices will be very slow. On July 2nd no one showed up

Cooks Ferry Indian Band draft copy of the fire agreement was read and approved and to be finalized.

A. Administrative Officer's Report

Need to transfer \$30K from operating account to Term Deposit. This will be done once all the Consultants invoices are paid in full.

B. Financial Report

Presented by Muni Reddy.

- Checking account balance \$ 76,046.61
- Petty Cash: \$50.74
- Reserve Fund: \$89,329.90
- None

6. Petitions and Delegations:

None

7. Correspondence:

None.

8. Business Arising:

A. Murray Creek Update

To be shelved till Asset Management Plan is completed

B. Fire Hydrants

Lack of maintenance by TNRD

C. Letter to CNR/CPR/HVC/TNRD

Following Companies were sent out letters seeking assistance in grants. Highland Valley Copper, CP Rail, CN, Lordco, BC Lottery, Barrick Gold and New Gold Inc. Hopefully, we will get few responses.

D. Street Lighting Concerns

Per Mike there was nothing major to report.

E. Asset Management Planning

Draft copy from Urban System was sent out for comments. FCM has extended the deadline to be September 30th 2020.

F: Spence's Bridge DC fast Charger

Mike has sent out a lengthy email to Hydro and he can allude on this further.

9. Bylaws:

Finally the Ministry has acknowledged receiving the copy of BY Law 124, and due to Covid-19 they have not been able to review.

Resolutions:

As per last meeting a resolution was passed that Administrative Officer shall write a letter to BC Hydro to remove all their equipment.

10. New Business:

Dwayne's proposal for a one-time fee of \$300.00 for designing the website was approved. A monthly fee of \$50.00 was also approved for maintaining the site.

Postings for Fire Chief and a Trustee's positions with detailed duties to be posted as soon as possible.

11. Next meeting:

Our regular Board of Trustee Meeting to be held on September 24th Thursday at 2.00 pm.

12. Adjournment.

MOVED: Ross & Cheryl 3.09 pm.

CARRIED: Ross/Cheryl

Certified a true and correct
copy of the
Minutes of the Spence's Bridge
Improvement
District Board of Trustee
meeting held on
Thursday July 23rd,2020

(sic): Carlos - Michael: Jefferson.
: AUTOGRAPH: TODAY.

Trustee Michael Jefferson, SBID
Chair



Muni Reddy, SBID
Administrative Officer

SBID Minutes for July 23rd, Thursday 2020