

**SPENCES BRIDGE IMPROVEMENT DISTRICT  
BOARD OF TRUSTEE MEETING**

**MINUTES**

**2.00 P.M. THURSDAY MAY 28TH, 2020**

Spence's Bridge Administration Office

**PRESENT:** Michael Jefferson, Trustee Chair  
Ross Figley, Trustee)  
Cheryl Klyne. Trustee  
Muni Reddy, Administrative Officer

**GUESTS:** NONE

**1. Call to Order**

Trustee Chair Jefferson, called the regular meeting of the Spence's Bridge Improvement District, Board of Trustees to order at 2.04 pm

**2. Introduction of late items:**

NONE

**3. Approval of the Agenda:**

**MOVED:** Ross/Cheryl

THAT the JUNE 25TH, 2020 Agenda be approved as presented.

**CARRIED**

**4. Adoption of Minutes:**

Adoption of Spence's Bridge Improvement District regular Board of Trustee meeting minutes held on Thursday 28th<sup>h</sup>, May 2020 is approved as presented.

**MOVED.** Cheryl/Ross

**CARRIED**

**5. Reports:**

- A. Acting Fire Chief Ross gave updates on Fire Trucks Quotes from various Vendors. Maximum price range is around \$460K. All future training and courses for fire training is postponed until further notice due to Covid-19.

Ross to meet with Cooks Ferry Band regarding our payment.

**B. Administrative Officer's Report**

Sent an email to BDO that our AGM will be held in November, 2020 and more definite date will be discussed in this meeting.

**C. Financial Report**

Presented by Muni Reddy.

- Checking account balance      \$ 23,681.77
- Petty Cash: \$50.74
- Reserve Fund: \$89,300.24
- Upcoming T/D maturities :- None

**6. Petitions and Delegations:**

None

**7. Correspondence:**

None.

**8. Business Arising:**

**A. Murray Creek Update**

To be shelved till Asset Management Plan is completed

**B. Fire Hydrants**

Waiting for a reply from MMAHC on by law 124. No reply from them as yet.

**C. Letter to CNR/CPR/HVC/**

To hold off any correspondence till Covid-19 is sorted out..

**D. Street Lighting Concerns**

Mike went around and saw no obvious lights being out.

**E. Asset Management Planning**

Still waiting to hear from Rick Collins as to when he can start his final project.

We need a report and an invoice from ABI Hazmat Group for review and final payment. John also needs to send his final invoice.

**E. Spence's Bridge DC fast Charger**

BC Hydro is moving along and will wait and see as to when they will take the equipment's before our lease expires in 2021.

**9. Bylaws:**

Please see the details on the Fire Hydrants

**Resolutions:**

SBID, to write a letter to TNRD-land tenancy agreement to remove all the equipment's at their cost.

**10. New Business:**

Postings for trustee position and Fire Chief.

Dwayne's Web Site proposal accepted and give a go ahead to complete and maintain SBID's website for \$300.00.

MLA's Jackie Tegart, Mike to follow up with her assistant for any further funding available.

**11. Next meeting:**

Our regular Board of Trustee Meeting to be held on June 25<sup>th</sup>, Thursday at 2.00 pm. New Date for upcoming AGM to be determined.

**12. Adjournment.**

MOVED: Ross & Cheryl 2.54 pm.

**CARRIED**

Certified a true and correct  
copy of the  
Minutes of the Spence's Bridge  
Improvement  
District Board of Trustee  
meeting held on  
Thursday May 28<sup>th</sup>, 2020

CSID: Charles-Michael Jefferson  
SBID TOGRAPH: 70071

Trustee Michael Jefferson, SBID  
Chair



Muni Reddy, SBID  
Administrative Officer

SBID Minutes for May 28<sup>th</sup>, Thursday 2020