

**SPENCES BRIDGE IMPROVEMENT DISTRICT
BOARD OF TRUSTEE MEETING**

MINUTES

2.00 P.M. FRIDAY NOVEMBER 27TH 2020

Spence's Bridge Administration Office

PRESENT: Michael Jefferson, Trustee Chair
Ross Figley, Trustee)
Cheryl Klyne. Trustee
Muni Reddy, Administrative Officer

Guest: NONE

1. Call to Order

Trustee Chair Jefferson, called the regular meeting of the Spence's Bridge Improvement District, Board of Trustees to order at 1.55 pm

2. Introduction of late items:

NONE.

3. Approval of the Agenda:

MOVED: Ross/Cheryl

THAT the November 27th, 2020 Agenda be approved as presented.

Moved Ross/Cheryl

CARRIED-----

4. Adoption of Minutes:

Adoption of Spence's Bridge Improvement District regular Board of Trustee meeting minutes held on September 24th, 2020 is approved as presented.

MOVED. Ross/Mike

CARRIED

5. Reports:

NONE

A. Administrative Officer's Report

Adopt and approve 2021 Operating Budget

MOVED. Ross/Mike

CARRIED

B. Financial Report

BDO's Audited Financial Statements be approved and to be posted in our website.

MOVED. Ross/Mike

CARRIED

6. Petitions and Delegations:

None

7. Correspondence:

NONE

8. Business Arising:

NONE

9. New Business:

The trustees discussed the process and protocols of Covid-19 during the AGM. Discussions were also held as to how to handle more than 50 + attendees during the AGM. Sitting arrangements were discussed if the weather permits, we can accommodate all the attendees outside keeping social distancing in mind. Position of Fire Chief and nominations for trustee's position using ballot were discussed.

Next meeting:

Our regular Board of Trustee Meeting to be held on January 28th, Thursday, 2021 at 2.00 pm. The Board of Trustees also decided not to have a regular meeting during the month of December 2020, due to Covid-19 and holiday season.

10. Adjournment.

The meeting was adjourned at 2.45pm

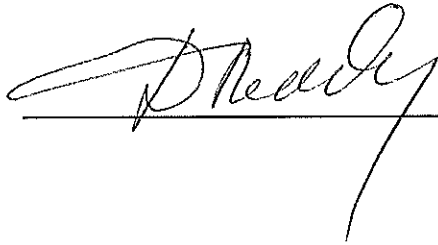
MOVED: Ross & Cheryl

CARRIED:

Certified a true and correct
copy of the
Minutes of the Spence's Bridge
Improvement
District Board of Trustee
meeting held on
November 27th, Friday 2020

Certified by: Michael: Jefferson
1.4.2020

Trustee Michael Jefferson, SBID
Chair



Muni Reddy, SBID
Administrative Officer

SBID Minutes for November 27th, Friday 2020